



# Price list for personnel administration / payroll accounting

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<b>Set up client (company)</b>	<b>CHF 300,00</b> one-time fee
Setting up the client in the system, entry of all company- and insurance information ✓ Filing and declaration ✓	
<b>Set up employee</b>	<b>CHF 100,00</b> one-time fee
Setting up the employee in the system, entry of all employee information ✓ Filing and declaration ✓	
<b>Filing and declaration of withholding tax</b>	<b>CHF 100,00</b> one-time fee
<b>Employee mutations</b>	<b>CHF 30,00</b> one-time fee
<b>Employee payroll accounting</b>	<b>CHF 30,00</b> per month
<b>Employee payroll accounting (+ withholding tax)</b>	<b>CHF 50,00</b> per month
<b>Year-end employee accounting</b>	<b>CHF 100,00</b> per year
Generation of payroll statement ✓ Balancing with equalisation fund, retirement fund and assurances ✓ Adjustment for following year ✓	

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**Application for residence- and labour permit  
EU/EFTA**

CHF **500,00** one-time fee

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**Application for residence- and labour permit other  
countries**

by time  
CHF **120,00-200,00** per hour

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**Consultation in selecting insurances**

by time  
CHF **120,00-200,00** per hour

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**Other services**

by time  
CHF **120,00-200,00** per hour

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